

## **Note-Taking Symbols and Abbreviations**

from Lebauer, R. S. (2000, 1991). Learn to Listen; Listen to Learn: Academic Listening and Note-Taking Second Edition. NY. Longman. (22).

=	equals	/	per
¢	does not equal	~	approximately; circa
&	and	1929	since 1929
>	more than	1929	1929 and earlier
<	less than	с.	century
\$	money	w/	with
1	go up; increase	w/o	without
$\downarrow$	go down; decrease	రి	man; men
$\rightarrow$	leading to; heading forward	<b>♀</b>	woman; women
	therefore; so	e.g.	for example
÷	because	""	(repeated words)
"	inches	#	number
,	feet; minutes	i.e.	that is; in other words
o	degree	%	percent
@	at	+	plus